

Claim Sheet for Participants

Claim/Acquaintance sheet in respect of travelling allowances to be paid to the participants to attend the felicitation programme of winners in Youth Parliament Competition on 25.01.2016 at Rabindra Sadan, Kolkata.

1. Name of Participant :
2. (i) Name of institution :
- (ii) Position :
- (iii) District :
- (iv) Contact No. :
- (v) Nearest Rly. Station/ Bus Terminus/Stoppage from College. :
3. Amount of 2nd class/sleeper class Train/Bus fair with Reservation Charge (if applicable) :

(Xerox copy of the Train/Bus ticket(s) is needed to be attached)

4. Signature of Participant :
5. Signature of the Paying Official with date and designation :

Received a sum of Rs. _____ (Rupees)
only

Dated _____ Signature of Payee _____